

CC: S. Lutz, C. Morton, J. Vandygriff, & T. Woerner

Setup: Friday Evening (12/5/2025)

- The following staff need building access at 6:30 AM on Saturday: David Hall, Shannan Lindzy, Karen Tagliaferri, Dan Vogelgesang, Cara Watt, & Andre Price

1. Turn on the lights in the 217-231 hallway from 7:00 am to 12:30 pm on 12/6/25.
2. Set both doors at Door A to be unlocked from 7:30 - 8:00 a.m.

1. Please set up standard time rooms (220 & 221) with 5 rows of 6 desks
2. Standard time rooms will have approximately 30 students
3. Room 229 will have 4 students

Front of Room

[illegible]